

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th December 2018 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p>Public Open Session 0 Members of the public present.</p>	
228	<p>Attendance & Apologies</p> <p>Cllr Colin Taylor (Parish Council Chairman) Cllr Andy Turner Cllr Stuart McLean Cllr Ros Adams Cllr Bea Boyland Cllr Andy Turner</p> <p>Also in Attendance Mrs Ciona Nicholson (Clerk)</p> <p>Apologies Cllr James Reed (Chairman of the Committee)</p> <p>In the absence of the Chairman of the F&GP Committee, members unanimously elected Cllr Colin Taylor to Chair the meeting.</p>	
229	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee Cllr James Reed – Community Land Trust Cllr David Adams – Community Land Trust/Sixpenny Handley Sports Facilities Cllr Rosalie Adams – Sixpenny Handley Village Hall/ Allotment Association Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee</p>	
230	<p>Matters arising from the last Full Parish Council Meeting held 1st November 2018.</p> <p>EDDC have confirmed the additional traffic surveys will be installed for the duration of one week on Friday 14th December. Speed Watch Co-ordinators to be present for installation.</p>	
231	<p>Play Area Matters and weekly Inspection Reports.</p> <ul style="list-style-type: none"> • The November monthly Inspections reports were considered. No actions required. • Issue of disposed aerosol cans at the Recreation Ground was reported to PCSO Andy Flanagan – Rural East Dorset SNT. 	
232	<p>To consider Sports Facilities Matters.</p> <p>Cllr McLean confirmed the completion of repairs to the Green Shed have been carried out by Sixpenny Forge. A set of new keys for both access points have been distributed to Recreation Groundsman & for the retention in the Parish Office. A spare set of keys to be requested from Sixpenny Forge for the Assistant Groundsman.</p>	

	<ul style="list-style-type: none"> Members agreed to Invoice the Penny Tap at a six month interval for the sum of £375.00 in order to cover utility bills. 	Clerk
233	<p>Village Hall Matters</p> <ul style="list-style-type: none"> CT agreed to review the 6dH Village Hall lease to clarify the Landlords fixtures & fittings position. 	CT
234	<p>Planning Matters</p> <ul style="list-style-type: none"> 3/18/2632/CLE Chestnut Cottage Pentridge – Certificate of Lawfulness - Members confirmed status. <p>3/18/2674/Ful Whitey Top Farm – Planning permitted. 3/18/2691/Hou 9 Common Road – Planning withdrawn.</p>	
235	<p>Financial Matters & Expenditure</p> <p>The RFO provided members with a report on finances to 6th December 2018. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of x2 Bank Statements for signing & 6 month Bank reconciliation.</p> <p>Members approved unanimously the RFO Receipts & Payments Report – see Appendix A.</p> <ul style="list-style-type: none"> Members considered budget / Precept Demand for 2019/20 recommendation made to Full Parish Council meeting 20th December 2018. Considered Internal Auditor’s Report. Comments noted. 	
236	<p>To consider any actions from correspondence.</p> <ul style="list-style-type: none"> LGR Briefing 10th December 2018 – Verwood Hub. Weather beaten sightscreen timbers to be removed from the cricket pitch - reported to Chairman of the Cricket Club Peter Briggs kindly offered to help with rabbits at the Recreation Ground –members agreed service not required presently. 	

Meeting Closed **8.45pm**

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed:..... **20th December 2018**

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 6th December 2018

Current Balance £40693.13 Deposit Balance £45080.98

		Receipts	Payment
06/12/2018	EDDC Rent	so	462.49
08/11/2018	Letchers Solicitors (Acquisition of EDDC Land)	2661	1,050.00
06/12/2018	C Nicholson November salary payment	2662	800.33
06/12/2018	Chase Technology Solutions LTD (purchase of Office Laptop)	2663	539.00
06/12/2018	Grafton Merchating GB Ltd (Plumbase - Sports Pavilion repairs)	2664	46.10
06/12/2018	Home Repairs Dorset (replace damaged waste bin & repair notice board)	2665	42.00
06/12/2018	L Fisher (x5 Parish Office Clean)	2666	50.00
06/12/2018	Sixpenny Handley Forge (Green Shed Repairs & Security)	2667	NA
06/12/2018	Cllr A Turner (Bitdefender annual subscription)	2668	69.99
06/12/2018	Village Hall Roof Replacement Project	credit	11,000.00
12/11/2018	Office Hire (Seated Exercise)	credit	40.00
31/10/2018	Business Reserve Interest	credit	8.12
01/11/2018	Office Hire B Chorley	credit	20.00
01/11/2018	Office Hire WI	credit	40.00
December Total			11,108.12 3059.91

1stSignature.....2ndSignature.....

Scrutineer.....Date.....

