

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of  
Sixpenny Handley & Pentridge Parish Council  
Held 7<sup>th</sup> March 2019 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p><b>Public Open Session</b> 0 Members of the public present.</p>	
314	<p><b>Attendance &amp; Apologies</b></p> <p>Cllr James Reed (Chairman of the F&amp;GP Committee) Cllr Colin Taylor (Chairman of Parish Council) Cllr Andy Turner Cllr Stuart McLean Cllr Bea Boyland</p> <p><b>Also in Attendance</b> Mrs Ciona Nicholson (Clerk)</p> <p><b>Apologies</b> Cllr Rosali Adams</p>	
315	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee Cllr James Reed – Community Land Trust Cllr David Adams – Community Land Trust/Sixpenny Handley Sports Facilities Cllr Rosalie Adams – Sixpenny Handley Village Hall/ Allotment Association Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee</p>	
316	<p><b>Matters arising from the last F&amp;GP Parish Council Meeting held 3<sup>rd</sup> January 2019.</b></p> <p>None.</p>	
317	<p><b>Play Area Matters and weekly Inspection Reports.</b></p> <ul style="list-style-type: none"> <li>• The February Play Inspection report was considered. No actions required.</li> </ul>	
318	<p><b>To consider Sports Facilities Matters.</b></p> <p>Though the CSG Annual Fire Alarm Inspection was carried out recently on 8<sup>th</sup> Feb 2019. The Sports Pavilion has continued to suffer from episodes of false fire alarms. Most recently the system was unable to be reset therefore having to ‘power down’ the Alarm system altogether. A CSG engineer will be attending the premises with Cllr McLean on Friday 8<sup>th</sup> March in order to resolve the matter.</p> <p>SM will liaise with Penny Tap Team with regard to a demonstration of the fire alarm and hand over a spare set of keys in the event of a false alarm.</p> <p>Clerk to contact Electrician to investigate a potential boiler pump programming problem.</p> <p>Clerk to order a delivery of oil at the cheapest rate available.</p>	<p><b>SM</b></p> <p><b>SM</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

<p><b>319</b></p>	<p><b>Village Hall Matters.</b></p> <p>Clerk to contact the owner of the Village Hall's spare projector screen – enquire as to its availability with a request to retain it in the Sports Pavilion.</p> <p>Clerk to liaise with Village Hall Committee members regarding Insurance implications of the refurbishment project.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>320</b></p>	<p><b>Internal Audit Review</b></p> <p>Members completed the Internal Audit Review for 2019.</p>	
<p><b>321</b></p>	<p><b>Review Asset Register 2019</b></p> <p>Members updated and approved the Asset Register 2019.</p>	
<p><b>322</b></p>	<p><b>Review of Allotment Lease &amp; Annual Rent &amp; arrange an inspection.</b></p> <p>Allotment lease and rent arrangements to be deferred until May 2019.</p> <p>An inspection of Brushy Bush &amp; Common Road Allotments to be carried out by Cllr Reed.</p>	<p><b>JR</b></p>
<p><b>323</b></p>	<p><b>Parish Office &amp; Sports Pavilion hire charge review</b></p> <ul style="list-style-type: none"> <li>• Members resolved unanimously to retain the session hire charge of £10.00 for the Parish Office for 2019/20.</li> <li>• Members resolved unanimously to increase the Sports Pavilion morning &amp; afternoon session hire to £20.00 and evening session hire charge to £30.00. Members also resolved to increase the hire charge for wedding marquees from £150.00 to £500.00 for 2019/20.</li> </ul>	
<p><b>324</b></p>	<p><b>End of Year Reserves</b></p> <p>Members considered and approved end of year reserves 2019.</p> <ul style="list-style-type: none"> <li>• Quotes for repairs to the potholes at the entrance to the Village Hall &amp; white lining in the car park.</li> </ul>	<p><b>Clerk/JR</b></p>
<p><b>325</b></p>	<p><b>Actions from correspondence</b></p> <p>A letter received from a local resident requesting the Parish Council's consideration of investment into a fast charging point for electric vehicles. In view of the Governments climate change targets and moving towards zero emissions transport, members agreed to explore available schemes.</p> <p>Cllr Steve Butler answered points raised at the Annual Parish Assembly:</p> <ul style="list-style-type: none"> <li>• The newly installed boards on the A354 roundabout are part of a Dorset Council campaign to raise awareness of the creation of new Dorset Council. Production costs were reduced in comparison with commercial client rates.</li> <li>• The cameras on the Highways thermometer stick are traffic counters (a more sophisticated version of the tubes across the road).</li> </ul> <p>Members appreciated Cllr Butlers response although remain disappointed at the lack of consultation and disagree with the installation, as it serves as an unnecessary distraction on a very busy roundabout. Clerk to feedback to the Highways Management.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>326</b></p>	<p><b>Financial Matters &amp; Expenditure</b></p> <p>The RFO provided members with a report on finances to 7<sup>th</sup> March 2019. Bank Reconciliation for signing; List of Receipts &amp; Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts &amp; Payments Report – <b>see Appendix A.</b></p>	

Meeting Closed 8.35pm

**These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.**

Signed;..... **28<sup>th</sup> March 2019**

**Sixpenny Handley & Pentridge Parish Council**

**Receipts & Payments – 7<sup>th</sup> March 2019**

**Current Balance £89,560.57      Deposit Balance £45,103.71**

Date	Description		Receipt/Payment	
07/03/2019	EDDC Rent	SO		462.49
07/03/2019	C Nicholson February salary payment	2688		800.33
07/03/2019	CSG Fire & Security (Sports Pavilion fire alarm sealed panel battery)	2689		64.22
07/03/2019	Bristol Wessex Billing Service (Unit 6 Sewerage)	2690		51.93
07/03/2019	Bournemouth Water Business (Common rd & New Barn July 18 - January 19)	2691		47.11
07/03/2019	The WEB Booth (annual maintenance & logistics)	2692		371.99
07/03/2019	Martin Hallett (annual maintenance around Common Rd Pond )	2693		80.00
07/03/2019	Stage Services Ltd (VH supply and install stage lighting & systems)	2694		17,496.00
07/03/2019	Olivers Heating Limited ( 50% deposit replacement boiler)	2695		6,566.42
07/03/2019	ICO Registration (Cancelled Cheque)	2608		(-35.00)
07/03/2019	Southern Electric (27/10/18- 4/2/2019)	DD		75.84
07/03/2019	Southern Electric (27/10/18- 4/2/2019)	DD		433.49
12/02/2019	Office Hire (Seated Exercise Class)	Credit	90.00	
12/02/2019	Office Hire (Seated Exercise Class)	Credit	20.00	
18/02/2019	Office Hire (Regard Partnership Yoga & meetings)	Credit	410.00	
31/01/2019	Business Reserve Interest	Credit	7.66	
	<b>March Total</b>		<b>527.66</b>	<b>26,414.82</b>

1<sup>st</sup>Signature.....2<sup>nd</sup>Signature.....

Scrutineer.....Date.....

