

**Minutes of the FULL PARISH COUNCIL MEETING  
Sixpenny Handley & Pentridge Parish Council**

**Held remotely using Skype conference call under powers of section 78 (regulation 5 (1)) of the  
Coronavirus Act 2020 on  
Thursday 25<sup>th</sup> June 2020 at 7:30pm.**

Item		Action By
	<p style="text-align: center;"><b>Public Open Session</b> 0 Members of the public requested attendance via access code.</p>	
677	<p><b>Attendance &amp; Apologies</b> Cllr James Reed (Vice Chairman) Cllr David Chick Cllr Rosalie Adams Cllr Maureen New Cllr Dave Adams Cllr Simon Meaden Cllr Stuart McClean Cllr Andy Turner</p> <p><b>Also in Attendance</b> Mrs Ciona Nicholson (Clerk)</p> <p><b>Apologies</b> Cllr Colin Taylor (Chairman) Cllr Gino Salvia Cllr Piers Brown (Dorset Council Cranborne Chase)</p> <p>In the absence of Cllr Colin Taylor (Chairman) Cllr Reed chaired the meeting.</p>	
678	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr David Adams – Community Land Trust/Sixpenny Handley Sports Facilities Cllr Rosalie Adams – Sixpenny Handley Village Hall/ Allotment Association Cllr Andy Turner – Community Land Trust Cllr Maureen New – Neighbouring Sixpenny Handley VH TPO trees.</p>	
679	<p><b>Dorset Council Cranborne Chase Councillor Piers Brown.</b></p> <p>Cllr Brown continues to support the Parish Council by attending the weekly conference calls. No report this month.</p>	

680	<p><b>Confirm the minutes of the last Full Parish Council Meeting held 28<sup>th</sup> May 2020.</b></p> <p>The minutes of the meeting, having been previously circulated were confirmed as correct and will be signed by the Chairman at the next FPC meeting to be held in the Parish premises. <i>Unanimous</i></p>	
681	<p><b>Matters arising from the last Full Parish Council Meeting held 28<sup>th</sup> May 2020.</b></p> <p>Members of the PC continued to hold regular conference calls each week on Thursdays, in order to keep connected and updated, the calls took place on 4/6/20 11/6/20 18/6/20</p> <p>The Emergency Volunteers Network continues to connect and support the most vulnerable in the community.</p>	
682	<p><b>Covid 19 Emergency Update – Cllr Turner</b></p> <ul style="list-style-type: none"><li>• Statistics No change in team size this week. Last week we carried out 14 shopping trips and collected 9 prescriptions with 35 Buddy Calls made. Shopping is lower but I do not have stats for 1b unless there was no shopping or prescriptions.</li><li>• Shop No updates this week</li><li>• Dorset Council I am now in a Facebook group for local area leaders and am sharing how we do things on there as a way of trying to promote more dialogue. I have found a link to how Village Halls can reopen which has highlighted the fact that it's very limited use for now in line with UK Government guidance.</li><li>• Isolation Credit No requests this week</li><li>• Newsletter AT to contact Naomi re newsletter – On hold until I have a clearer picture of how lockdown is changing so that we can publish any changes that may be needed.</li><li>• Team Comms  Reserves – next call move to 8 July as I am now on another call 1 July</li><li>• Phone Buddies next call 5pm 8 July Village Halls are limited to Pre Schools and key functions such as food banks etc We need to keep monitoring national guidance in this space before providing anything to the people we are supporting. We need to consider:<ul style="list-style-type: none"><li>• what the changes in lockdown profile may mean for Phone Buddy support - Look at whether calls are limited to actual Phone Buddies, some calls maybe on a more friend to friend basis</li><li>• Finding out if anyone in the team is planning a break over the next few months.</li><li>• Profile who can support and when due to returning to work</li></ul></li></ul>	

	<ul style="list-style-type: none"> <li>Team Leads</li> </ul> <p>Unfortunately no one joined the call tonight, I knew Kim was not going to make it as I had a message from her earlier in the day. We do need to discuss ways of working as things are changing. I have put a meeting out for you all next Tuesday so that we can reach an agreement re the see statements under the phone buddy section above which broadly align to what we will discuss; how we work going forward, people coming out of isolation, holidays and the fact that people may need to self-isolate due to being identified through track and trace.</p>	
<b>683</b>	<p><b>Review Standing Orders, Financial Regulations &amp; Code of Conduct</b></p> <p>Members agreed carry this item over to a non-virtual meeting in order to complete a satisfactory review.</p>	
<b>684</b>	<p><b>DAPTC Matters</b></p> <p>DAPTC announced a Constitution Review &amp; Consultation – Deadline for response 1<sup>st</sup> September 2020.</p> <p>DAPTC Eastern Area remote meeting took place on 16/6/2020 – Council Reps unable to attend on this occasion.</p>	<b>Clerk</b>
<b>685</b>	<p><b>Highways Matters</b></p> <p>Members discussed the extremely poor condition of the road surface between the Crossroads and the shop. The surface is particularly uneven with extensive potholes making pedestrian crossing dangerous and almost impossible for wheelchair and walking assisted users. Clerk to report the matter to Dorset Council Highways.</p> <p>Dorset Council’s Highways Asset Management confirmed the resurfacing of the Common Road pavement will not feature on this year’s Capital Maintenance programme but will continue to be regularly inspected.</p> <p>Members of the Community Speed Watch Team successfully completed the approved Working at Heights training course which will allow safe installation of the SID at the High Street location.</p> <p>Quote received from CS Stanley for Village Hall Driveway repairs – Clerk to contact x2 further contractors.</p> <p>The installation of the approved traffic calming signage (Scout Hut B3081) has been delayed due to Covid19 – work is expected to be completed in by the end of July 2020.</p>	<b>Clerk</b>       <b>Clerk</b>
<b>686</b>	<p><b>Play Area Matters</b></p> <p>A Play Area Inspection was completed on 22<sup>nd</sup> June 2020 by Cllr Adams (DA) The report was circulated to all members of the council prior to the meeting.</p> <ul style="list-style-type: none"> <li>All of the equipment’s nuts and bolts were checked - one bracket is slightly loose on one of the swings although remains completely safe to use.</li> <li>The tarmac area in the skate park is full of weeds and pushing up the tar in some places. (notify grass cutting contractor)</li> </ul>	<b>Clerk</b>

	<ul style="list-style-type: none"> <li>• The hedge that separates the play area from the churchyard is well overgrown. (notify church wardens)</li> <li>• The nuts on the adjusting rods for the Zip wire were completely seized Richard Jesse and Cllr Adams have repaired this and they are now in working order.</li> <li>• All the equipment needs a serious clean to remove bird droppings.</li> <li>• All painted equipment is looking very tired and needs refreshing.</li> <li>• A lot of the woodwork is covered in moss and algae.</li> <li>• All the soft areas around and under all equipment is full of grass and weeds. (notify Contractor)</li> </ul> <p><b>In anticipation of the reopening of playgrounds members agreed to implement the following additional measures to minimise and control the risk of Covid19 transmission:</b></p> <ul style="list-style-type: none"> <li>• To carry out a Covid19 Play Area Risk Assessment.</li> <li>• Agree new protocol for users and provide clear signage confirming the measures that have been taken along with reminders of the Governments current Social Distancing guidelines.</li> <li>• All equipment must undergo a deep cleaning before reopening.</li> </ul> <p>Cllr Turner posted a message on Next door inviting local help to carry out a deep clean of the play equipment unfortunately no responses were received. Cllr Reed offered to provide a water bowser and pressure washer and Cllrs Adams, New and Clerk agreed to organize a pressure wash of the area prior to reopening.</p> <p>1 member of the public volunteered to cut the play area hedge.</p>	<p><b>Clerk</b></p> <p><b>Working Party</b></p> <p><b>Working Party</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Working Party (MN RA JR Clerk)</b></p> <p><b>AT</b></p>
<p><b>687</b></p>	<p><b>Rights Of Way Matters</b></p> <p>Due to Covid19 measures at the First School - Parents and carers have been encouraged to use the Village Hall Car Park and collect children from the rear exit of the school – currently a much safer route than Common Road.</p> <p>Members agreed to contact the Rights Of Way / Safer Access To School Team seeking ways to assist the PC to achieve the installation of a suitable pathway from the car park to the school. Further discussion with the Head Teacher to be arranged.</p> <p>ROW E52/25 E52/27 reported as impassable – Clerk to contact land owner.</p> <p>Dorset Waste Partnership have provided information on replacement refuge / dog waste collection wheelie bins Clerk to forward a map of our current waste bin sites.</p> <p>A complaint received regarding the increase in local dog fouling – Members discussed the success of Keep Britain Tidy initiative ‘We Are Watching You’ posters and are considering A4/A3 posters.</p>	<p><b>MN</b></p> <p><b>Clerk/RA/GS</b></p> <p><b>Clerk</b></p> <p><b>DA/Clerk</b></p> <p><b>AT/MN</b></p>

<p><b>688</b></p>	<p><b>Sports Facilities Matters</b></p> <p>Members approved additional expenditure of £1,000.00 to complete the Sports Pavilions' WC/showers refurbishment (original approval March 2018 £500.00)</p> <p>The additional work to include the removal of the existing urinal and replace with two full sized matching ones, reposition the hand basin, remove and fit new white tiles down to the floor level and all the fittings/waste and labour.</p> <p>Following the Governments relaxation of Lockdown measures – The Penny Tap Team are carefully preparing the process of re-opening of the licensed premises. The Tap Team were keen not to rush and take the opportunity to gauge the opinion of the members of the Parish Council. Unanimously, the reopening of the Tap would be welcomed as an opportunity for social interaction.</p> <p>The unique setting would provide an opportunity to use the open space and confidently adapt to the Government guidelines and social distancing requirements. Following a Covid19 Risk Assessment plans to create a one-way system through the bar area and limit numbers allowed inside along with appropriate sanitisation available to the public to ensure a safe reopening.</p> <p>Members agreed that there was much to discuss with regard to the hands on management of the Sports Pavilion. As a significant asset of the Parish Council it was agreed to hold the next Council meeting (Lockdown Restrictions allowable) at the Pavilion. It would give an opportunity to discuss future plans, identify maintenance priorities, budget planning and ways to engage with club representatives.</p> <ul style="list-style-type: none"> <li>• A deep cleanse of the Sports Pavilion to be undertaken before reopening.</li> <li>• CSG Fire &amp; Security - Annual Service completed.</li> </ul>	
<p><b>689</b></p>	<p><b>Sports Association Matters</b></p> <p>The Parish Council (on behalf of the Sports Association) agreed that the suspension of seasonal hire charges for the Sports Clubs to remain under review.</p> <p>The Sixpenny Handley Sports Association was successful in securing a Government Grant Fund (Retail, Hospitality &amp; Leisure). Due to the Covid19 restrictions it would not be feasible to meet with the club representatives. Clerk to contact clubs &amp; the Penny Tap individually to establish:</p> <ul style="list-style-type: none"> <li>• Financial impact (if any) due to the Lockdown restrictions.</li> <li>• How additional funding (should it be available) would benefit &amp; support each club</li> <li>• How the general sports facilities / pavilion could be improved.</li> </ul>	<p><b>Clerk</b></p>
<p><b>690</b></p>	<p><b>Planning Applications</b></p> <p>Planning application: 3/19/2491/Hou 20 Pentridge- Construction of a garage.</p> <p>Parish Council decision: <b>Objection.</b></p> <p><b>Parish Council Comments:</b> In a designated area of outstanding natural beauty the <u>size and scale</u> of the proposed garage is unsuitable. The proposed <u>location</u> for the structure will overshadow the neighbouring property and will certainly result in a loss of light. It is the view of the Parish Council that both of the material planning concerns raised need to be reviewed.</p>	

	<p>Planning Application: 3/20/0728/Hou 16 Cobley Farm Woodyates, Salisbury, SP5 5QZ</p> <p>Parish Council decision: <b>No Objection.</b></p>	
<b>691</b>	<p><b>Financial Matters &amp; Expenditure</b></p> <p>Clerk circulated items for approval prior to the meeting to all Council members. All members approved items for payment. Unanimous.</p> <p>Members considered and unanimously approved the cost of completing the Bowls Club drainage repairs totalling £ 5154.92 (subject to vat reclaim) It was noted that a significant amount of labour costs were saved by members volunteering to support the project.</p>	<b>DA/Clerk</b>
<b>692</b>	<p><b>Correspondence</b></p> <p>Report received from a resident of Deanland regarding the future maintenance of Spots Green – Members were satisfied that the area remains a natural wildlife habitat in line with Dorset Councils’ environment policy. Clerk to confirm land ownership.</p> <p>Correspondence from the residents of Church Farm, High Street regarding concerns over the similarity of the Villages’ new development postal address ‘Church Farm Close’. Clerk contacted Dorset Council Street Naming Officer &amp; Wilton Homes requesting the renaming of the new development. Both parties unanimously agreed not to rename and continue to monitor and record any postal confusion incidents. Clerk notified residents.</p> <p>An incident of anti-social behaviour at 38/42 Dean Lane reported to PCSO, DWP, Aster Housing Association &amp; Neighbourhood Watch.</p> <p>Rushmore Park Walled Garden Project Invitation to view development plans.</p> <p>SSE have completed tree line reduction power line safety work at the Recreation Ground.</p> <p>Report received of land behind Keats Meadow has become a dumping ground for garden waste along with concerns for a potential dangerous dead tree. Clerk to identify land ownership.</p>	<b>Clerk/JR</b>
<b>693</b>	<p><b>Information for Report Only</b></p> <p>Website accessibility back on schedule with TEEC.</p> <p>Members discussed the possible venue for next month’s Council meeting – any premises would require before and after cleaning.</p>	

Meeting Close 9.15pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;.....28<sup>th</sup> July 2020

**Sixpenny Handley & Pentridge Parish Council**

**Receipts & Payments – 25th June 2020.**

Date      Description      Receipts payment

25/06/2020	EDDC Rent	SO		484.00
25/06/2020	C Nicholson( June Salary Payment)	2831		864.86
25/06/2020	A ML Refurbishments ( Sports Pavilion Refurbishments)	2832		1,190.92
25/06/2020	TEEC ( Website hosting & purchase of .gov.uk domain)	2833		254.38
25/06/2020	L Fisher (Parish Office Cleans x13 9/1/20 - 25/3/20)	2834		130.00
25/06/2020	Mark Young - (reimbursement petrol - Pitch Groundsman)	2835		41.61
25/06/2020	Cancelled cheque	2836		
25/06/2020	C Nicholson (reimbursement payment on-line Working at Heights fees – Speed Watch Team)	2837		43.20
25/06/2020	L M Read ( Repairs to John Deere Mower)	2838		110.68
25/6/2020	Cllr Dave Adams - (reimbursement petrol - ROW mower)	2839		48.49
1/6/2020	BT Services & Broadband	DD		315.43
5/6/2020	Southern Electric	DD		289.14
12/6/2020	Southern Electric	DD		134.80
	June Total		-	3,907.51

1<sup>st</sup>Signature.....2<sup>nd</sup>Signature.....

Scrutineer.....Date.....

